



NAME: Adibo Stephen

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BACKGROUND

- Date of Birth: 13th January 1974
- Sex: Male
- Marital Status: Single
- Languages: English, Kiswahili & Lugbara
- Nationality: Ugandan

SKILLS SUMMARY

Over ten years experience in IT including Information Management, Computer Networking, and Systems Analysis and Design, Web Application Development, implementation, Database Management and User Support (Helpdesk) services Computer Network Security, Database Security and Server Administration in UN Systems and at the University environment and Designing and Maintaining Dynamic Websites

EDUCATION

Bachelor of Information Technology Degree -Makerere University Kampala 2010

Diploma in Computer Science (CNNA)

Cisco Certified Academy Instructor (CCAI) 2008 - (International Certification)

Cisco Certified Network Associate (CCNA) 2007- (International Certification)

PROFESSIONAL SKILLS

SYSTEMS ADMINISTRATION

- 10 years of demonstrated Systems Administration experience – Managing LAN of 300 PCs and 3 servers (running Active Directory & MS Exchange Server), Linux Digital Library servers.
- 6 years of Active Directory Administration experience including setup & maintenance; security; group policy; sites & services.
- 3 years of Exchange Server 2000/2003 Administration experience including installation and configuration; managing recipients, public folders, storage & data backup, restoration, etc.
- TCP/IP Networking, DNS, DHCP, etc.
- Anti spam management experience using Sophos Antivirus
- Others – Network troubleshooting, User Support, helpdesk management & Applications Support, etc.

DATABASES

- Good knowledge of MySQL and php Database Administration.
- MS SQL SERVER – good knowledge of SQL server 2000 database administration
- Basic Oracle experience
- Web application development using the .NET framework.
- Good Knowledge of MS Visual Web Developer

WEB DEVELOPMENT

HTML - Excellent knowledge

- Hand coded and developed the first version of Makerere university website hosted at: <http://www.mulib.mak.ac.ug>
- Participated in the development and updates UNAFRI website hosted at: <http://www.unafri.or.ug>
- Designed and I am maintaining UNAFRI Digital Library <<http://dspace.unafri.org>>

OPERATING SYSTEMS

- 7 years of experience with installation, and administration of Windows 2000, 3 years of experience with Win XP and Vista
- 5 years experience with Win Server 2000, 2003 administration
- Experience with Linux Server Administration

PC TROUBLESHOOTING, MAINTENANCE & REPAIR

- Over 10 years of demonstrated installation, diagnosis, repair and maintenance of

- Computers, peripherals such as printers and other related equipment within computer network at Makerere University.
- Maintaining accurate and current records on repair, installation and removal of equipment; providing appropriate logging and tracking of hardware malfunctions. Recommending improvements to operating procedures; writing and maintaining procedure manuals.
 - Coordinating disposal of computer equipment

ADDITIONAL SKILLS

- Goal-oriented and Self-motivated. Always motivated to learn new things in a new environment.
- Good organizational and time-management skills.
- Good teamwork skills, hardworking and results oriented.
- Analytical and solution oriented.
- Good verbal and written communication skills.

WORK EXPERIENCE

Working experience

- 10 years With Makerere University Library ICT Section as a Systems Administrator.
- Four yeas with United Nations African Institute for the Prevention of Crime and the Treatment of Offenders (UNAFRI) as an IT Consultant.

1. My Duties at Makerere University Library.

I worked in Makerere University Library ICT Section as a systems Administrator and headed the Postgraduate Lab. My major duties include installing, maintaining, upgrading operating computer System and troubleshooting network.

My general duties at Makerere University included: -

- Planning for and responding to service outages and other problems
- Configuring and monitoring Network services
- Creating Backups and recovery plan
- Writing Systems report
- Training users to use the local system
- Advise management about security of documents, management

- Updating systems as soon as new versions of Operating System and application Software comes out.
- Setting Security policies for users. As a system Administrator I have a strong grasp of Computer Security (firewalls)
- Trouble shooting Computer related problems in Makerere University Library, School of Education Library and Albert Cook Medical Library, Networking and trouble shooting networks, Teaching students, staff and researchers (University community) on how to access Internet, online journals, web page designing, database design, general system administration and analysis, Hardware maintenance and repair,
- I participated in Designing of Albert Cook Library website <http://www.makerere.ac.ug/mulib/acooklib/> in January 2004.
- The Webmaster for Makerere University Library <<http://mulib.ac.ug/mulib>>
- I was also involved in Implementation of (ELIN@MAKERERE) Project as a Technical person since January 2005 to 2007.
- In June appointed by the University Librarian in the Implementation Team of Uganda Scholarly Digital Library Project as a Technical Assistant <<http://dspace.mak.ac.ug>>.
- A member of Program for the Enhancement of Research Information (PERI) team in Uganda

My working Experience at United Nations African Institute for the Prevention of Crime and the Treatment of Offenders (UNAFRI 2006-2011)

- My Duties at the United Nations African Institute for the Prevention of Crime and Treatment of Offenders is Database administration/Systems Librarian
- I have created a digital Library <http://dspace.unafri.org> and an online Public access catalogue <http://winisis.unafri.org> and I am the Webmaster of the above organization <http://www.unafri.or.ug>. Other duties include computer repair and Maintenance, Antivirus upgrades, network administration etc.
- Technical Assistant in the African Center for Cyber Crime and Cyber Law (ACCP).
- Responsible for installation, configuration, enhancement, and maintenance of computer systems and networks.
- Design, implement, and maintain procedures, policies, and standards to continuously improve departmental IT efficiency.
- Responsible for the development and use of the Information and Documentation Information systems.

- work closely with the Secretariat and department heads and/or designated staff to identify and prioritize requirements of the Resource Centre and information systems,
- Define Management Information System (MIS) standards and policies for the Commission.
- Identify, recommend, and manage deployment of "the-state-of-the-art" hardware and software solutions and purchases for the Commission.
- In conjunction with users, prepare, test, and maintain a disaster recovery plan for the Information systems.
- In conjunction with users, develop and maintain documentation, procedures, security, and training of staff members and end users of systems.
- Work with the Information Systems (IS) development teams to define technical solutions that reflect desired business processes of the UNAFRI and oversee the development of systems including Web applications & LANS.
- Identifies and diagnoses system deficiency issues, providing options, recommendations and action plans for resolution of any Information system problems, including LANS, Databases, etc.

REFERENCES

1. Prof. Alhas Maicibi Policy and Research Advisor
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the Prevention of Crime and the Treatment of Offenders.
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2. Mrs. Harriet Hawa
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